



# RECORDS RETENTION AND DISPOSITION SCHEDULE

## Attorney General's Office. Consumer Protection Division.

Agency: Consumer Protection Division		Division:	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION (This Retention Schedule is approved on a space-available basis)	RETENTION PERIOD
1	2008-01	<b>MEDICAL PRACTICE LITIGATION</b> These records are created as a result of litigation concerning a health practitioner's alleged violation of standards of practice, that is, statutes or rules of one of the medical boards in IC 25-1-9-1. A typical file may contain the alleged complaint, correspondence, investigative material, client medical records and the conclusions or final order of the Office of the Attorney General for the State. Disclosure of these records may be subject to IC 5-14-3-4(a)(1)(9) and IC 5-14-3-4(b)(1) and (2). Retention partially based on IC 25-1-9-12.	TRANSFER to the RECORDS CENTER after disposition of the case. DESTROY after an additional ten (10) years in the RECORDS CENTER.
2	2008-02	<b>PROFESSIONAL LICENSING LITIGATION</b> These records are created pursuant to litigation concerning a professional licensee's alleged violation of standards of practice-statutes or rules- of a board defined in IC 25-1-11-1, Versions a and b. A typical file may include the alleged complaint, correspondence, investigative material, board hearing transcripts and the conclusions or final orders of the Office of the Attorney General for the State. Files are arranged by an Office of the Attorney General case number. Disclosure of these records may be subject to IC 5-14-3-4(a)(1) and IC 5-14-3-4(b)(2). Retention partially based on IC 25-1-11-15.	TRANSFER to the RECORDS CENTER after disposition of the case. DESTROY after an additional ten (10) years in the RECORDS CENTER.
3	2010-25	<b>ABANDONED MEDICAL RECORDS</b> Records abandoned by medical and professional licensees in the state of Indiana; the Attorney General's Office has been charged with receiving and reviewing these files under IC 4-6-14. Disclosure of these records may be subject to IC 5-14-3-4(a)(1)(9) and IC 5-14-3-4(b)(1) and (2), Versions a and b. Retention based on IC 4-6-14-8(a).	TRANSFER to the RECORDS CENTER on receipt. DESTROY after an additional three (3) years in the RECORDS CENTER.
4	87-474	<b>COMPLAINTS FILES</b> Files are consumer complaints submitted to this Division of the Office of the Attorney General for the State.	TRANSFER to the RECORDS CENTER after the complaint is satisfied. DESTROY after an additional ten (10) years in the RECORDS CENTER.
5	79-4100	<b>ANTI-TRUST CASE FILES</b>	TRANSFER to the RECORDS CENTER after the case is closed. DESTROY after an additional ten (10) years in the RECORDS CENTER.
6	81-04	<b>CHARITABLE TRUST FILES</b> Files are reviewed by the Attorney General.	TRANSFER to the RECORDS CENTER after the case is closed. DESTROY after an additional five (5) years in the RECORDS CENTER.